



UNIVERSITY OF
MARY HARDIN-BAYLOR
EDUCATION FOR LIFE... EXPERIENCE OF A LIFETIME

Request to use VA Benefits

Name: _____ UMHB ID: _____

Address: _____ SSN: _____

City: _____ State: _____ Zip: _____

Contact Number: _____ Email: _____

Degree: _____ Estimated Graduation Date: _____

Major: _____ Minor: _____

Teacher Certification: ___ EC-6 ___ 4-8 ___ 8-12 ___ All Level

Program (Check One):

- Chapter 33 – Post-9/11 GI Bill
 Chapter 30 – Montgomery GI Bill (MGIB)
 Chapter 31 – Vocational Rehabilitation
 Chapter 35 – Survivor’s and Dependent’s Educational Assistance (DEA)
File # _____
 Chapter 1606 – Montgomery GI Bill – Selected Reserve (MGIB-SR)
 Chapter 1607 – Reserve Educational Assistance Program (REAP)

Status (Check One):

- Active Duty
 Veteran
 Family Member (Spouse)
 Family Member (Child)

Branch of Service:

- Air Force
 Army
 Marines
 Navy
 Coast Guard

Have you ever been certified for VA educational benefits at another college/university?

Yes No

If yes, specify college and the last term and year attended (i.e., Temple College, summer 08)

Turn over

While I am receiving VA Educational Benefits, I agree to:

- Access additional information concerning my VA benefits and any payment issues directly to the Muskogee VA Office by calling 1-888-442-4551 or via the internet at <http://www.gibill.va.gov>
- Remember that I am paid only for courses that are required for completion of my degree plan at UMHB. Exceptions: 1) Department letter of substitution, 2) valid prerequisite for required course, and 3) to “round out” only in my graduating semester.
- Not register in courses for which I have previously received a passing grade.
- If I have prior college, I should not register for any elective courses until an official evaluation has been completed.
- Furnish the Admissions Office with an official copy of transcripts from all colleges and universities previously attended. Students are given a two-semester “grace period” for having all transcripts evaluated. After the second semester, students will not be certified for payment of benefits. Note: UMHB cannot evaluate credits that were taken at another school without a transcript from that school. Courses posted on a school’s transcript from a different college will not be evaluated.
- Provide an official transcript to the Registrar’s Office when I take courses at another college or university.
- Notify the VA Certifying Official when I drop or add a class.
- Notify the VA Certifying Official if I change my degree, major or minor.
- Notify the VA Certifying Official if I withdraw from all my classes within a semester.

Student’s Signature: _____ Date: _____

Return this form to the VA Certifying Official with a copy of your DD214 and your military education records (AARTS/SMART/CCAF)